

CREDIT CARD AUTHORIZATION GLOBAL CONFERENCING CENTER

**COMPLETE AND FAX TO:
206-337-0977 - in USA & Canada
011-206-337-0977 outside of USA & Canada**

Credit Card Authorization:

I (name) _____, with
(company) _____,

authorize the Global Conferencing Center to charge the following credit card for all conference calls made by our company. I agree to pay the invoice in its entirety including taxes and fees associated. Invoices and receipts will be sent to the billing address listed below.

Card Holder Information

Visa Master Card Discover American Express

Name on Card _____

Card Holder Address _____

City: _____ State/Country: _____ Postal # _____

Credit Card Number: _____

Expiration Date: _____ Card Security Code (CSC) _____

Print Name _____ Signature _____ Date _____

TERMS AND CONDITIONS:

I hereby certify that the above information is true and correct and the Global Conferencing Center has my permission to use this information for credit checking purposes. I understand that my credit card will be used to pay all my invoices promptly within the terms stated on the invoice. **I agree to inform the Global Conferencing center if this credit card is canceled or terminated for any reason.**

I understand that if this credit card is unable to pay for services, Global Conferencing Center can place my account on a credit hold status, which means my company cannot use any more conference calling services until payments are made to restore my account. I am responsible for all usage of my authorization codes; therefore I will keep the codes confidential to prevent any unauthorized usage on my account. If I do suspect any unauthorized usage, I will report it to Customer Service immediately at 800-804-8076.

Signature: _____ Date: _____/_____/_____

Title: _____

Telephone contact number _____